

# Military Vehicle Preservation Association

## POLICY 4: Affiliate Groups

(Adopted July 1981 / Amended March 2001 / Amended June 2014, November 2017, February 2018, November 2018, December 2020)

The Board may vote to affiliate with any group, which seeks to affiliate with the MVPA.

### **Recognition:**

A letter requesting recognition as an affiliate must be submitted to the Affiliate Liaison via MVPA Headquarters and include a completed affiliation form, which may be obtained from Headquarters or through the MVPA website.

Once recognized, Affiliate status shall be ongoing so long as the Affiliate requirements are met, unless terminated by either the Affiliate, or for cause by the MVPA Board of Directors. MVPA Headquarters will send an annual update form to all affiliates addressed to the Affiliate Group Presidents, or other persons designated by the Affiliate, requesting updated information. This form will request a list of the current members, their contact information, and the leadership information of the Affiliate. Failure to complete and return said form in a timely manner (30 days) may be considered termination of affiliate status by the Affiliate.

Recognition of any Affiliate group may cease if the Affiliate group fails to answer any written communication sent by Certified Mail within 90 days, unless sooner as required by said communication.

Potential affiliates of the MVPA should have a distinctive group name, which shall not include or imply a "chapter" status with the MVPA, have governing bylaws in place, and a formal membership list. A copy of all shall be sent to the MVPA Affiliate Liaison via the MVPA Headquarters.

(Existing Affiliate names, recognized prior to January 1, 2014, which include the word "chapter", are grandfathered with the understanding that the Affiliate is not a "chapter" of the MVPA.)

An Affiliate logo is not required, but if one exists upon requesting recognition, or is added later, it will require approval from the MVPA as part of the Affiliate recognition process, or to maintain status as an Affiliate.

### **Officers and Membership Status:**

Ten MVPA members in good standing are required for Affiliate recognition, and to maintain Affiliate status. Nomination, election, and installment of at least the following officers are required: President or Chairman, Secretary, and Treasurer, or Secretary/Treasurer, and a Publication Editor or Webmaster. Other terms for these positions may be used as found within the group's bylaws. A minimum of three officer/editor positions are required.

Three (3) key Affiliate group officers and the designated contact person, if not one of the three key named officers shall be required to be members of the MVPA. Failure to do so may be cause for revocation of Affiliate status. All Affiliate members should be encouraged to join the MVPA.

Affiliate officers shall not have been convicted of any felony, nor shall they engage in illegal activity or activities that may adversely reflect, effect, or damage the good name of the MVPA or the positive perception of the historic military vehicle hobby.

### **Newsletter:**

Affiliation may be discontinued with any organization that does not publish a member communication (print or electronic) at least quarterly (unless waived by the Board of Directors). A copy of each "newsletter" shall be sent to the MVPA Headquarters in a timely manner. Affiliate communications sent to the MVPA may be by either print or electronic form.

The Affiliate newsletter editor and/or webmaster shall be considered the person(s) responsible and accountable for all content in the Affiliate newsletter, website, and/or electronic communications. It shall be the responsibility of the newsletter editor and/or webmaster to verify the accuracy of any and all material relating to the MVPA, its officers, Board of Directors, and policies. Failure to do so may result in the suspension or revocation of Affiliate status as deemed appropriate by the MVPA Board of Directors.

#### **Finances:**

No Affiliate group shall create any financial liability, nor shall it enter into any contracts affecting the MVPA, or its interests, without the express written consent of the Board of Directors. Said consent will then be granted only on a case-by-case basis. Affiliate groups shall not hold, nor shall they cause, the MVPA to be held financially or otherwise liable in any way for their actions or lack of it.

Such Affiliate groups shall make available to its members, and the MVPA, a financial statement upon request. Such a MVPA request may only be made when there is a planned or current interaction between the MVPA and the Affiliate, such as, but not limited to, co-sponsored activities.

#### **Legalese:**

The MVPA may enter into contracts with Affiliate groups for the purpose of conducting conventions or other activities.

Unsafe acts, acts that may cause liability, or acts of a political nature by the Affiliate group that may cast the MVPA, or the historic military vehicle hobby, in an unfavorable manor may be grounds for revocation of the Affiliate status or recognition of any special events. The MVPA Board of Directors shall be the sole judge of such unfavorable conduct.

The MVPA Board of Directors shall retain the right to revoke affiliation with any group which has ties of affiliation with any organization that creates conditions not in the best interest of the MVPA.

The Board of Directors shall be the judge of the best interest of the MVPA.

Any and all Affiliate activities which use the MVPA logo, name, description, or variation thereof, shall advise the Affiliate Liaison within a reasonable time period in advance of such activity. MVPA permission granting such use is not automatic and notice of use shall be given for each activity. **(See Policy # 18 – MVPA Trademark and Logo Usage.)**

#### **Benefits:**

**Advertising:** An Affiliate group in good standing will receive a 50% discount on History in Motion display advertising of events they host pertaining to military vehicles. Limit one ad per issue. Payment must accompany the camera-ready copy, which must comply with all History in Motion advertising guidelines in effect at the time of ad publication.

**Membership List:** An Affiliate group in good standing may request a list of MVPA members for purposes of membership recruiting and event promotion.

**Group Listing:** An Affiliate group in good standing will be listed in the "Affiliate Section" of each History in Motion, to include the group's meeting schedule, and President and Newsletter Editor/Webmaster contact information.

**Convention Table:** An Affiliate group in good standing may be provided a promotional table at each MVPA convention, at no charge, to share the group's activities and recruit new members. Sales are not permitted, except for novelty items that contain the group's logo. The MVPA will be provided, upon request, a promotional table/space, at no charge, at any Affiliate activity to share MVPA news, recruit new members, or sell MVPA Supply Room items.

**Event Listing:** An Affiliate group in good standing may have their military vehicle events listed in

the “Upcoming Events” section of History in Motion.

**Recruiting Brochures:** An Affiliate group in good standing may request MVPA recruiting brochures, at no charge, on which the group may stamp its information and distribute for recruiting purposes.

**Recruiting Program:** An Affiliate group may receive MVPA “Bucks” for recruiting individuals to the MVPA in the name of the Affiliate. MVPA “Bucks” may be used toward any cost incurred by the Affiliate that is due the MVPA, or purchases made through the MVPA. The exchange rate is one “Buck” to one dollar.

**Representation:** An Affiliate group in good standing may attend the Affiliate Representative advisory meeting at each convention. This is an opportunity to help set the future direction of the MVPA, by sharing ideas and questions with MVPA Board members. The MVPA Affiliate Liaison, or any Director, may be contacted at any time with questions, suggestions, or concerns.